

Minutes of TED Committee Meeting
Adams Christian School
Saturday, Jan. 30, 2015

1. The meeting began at 8:00 am. Members present: Joel Langerak (president), Jon Hop (Treasurer), Nate VanOverloop, Bob Cammenga, Pete Adams, Mike VanderVeen (via FaceTime), and Rick Mingerink (director)
2. Joel Langerak reads from Proverbs 2:1-10 and opens in prayer.
3. The minutes of the Dec. 5, 2015 TED meeting were approved as transcribed.
4. Rick gave a written report on his activities and communications over the past period. The report was received for information.
5. Jon Hop reported on bills paid. He also reported that he contacted Kaptien-Dykstra about filing a 1096 on behalf of the Federation as well has a 1096 for the executive director. Jon reported the current balance is \$24,162.93.
6. Mike gave a written report on the progress of the website. The website is now live. The committee discussed the features of the website and were pleased with the product. The committee thanked Mike for his work on this.
7. The committee discussed appropriate ways to promote the website. Mike suggested we create a promotional video which highlights features of the website. He also suggested we place a bulletin announcement informing interested individuals about the website. Rick and Mike will work on a website and federation promotional video proposal for next meeting.
8. The committee discussed the Writing Standards and Expectations letter. The committee revised the pay details to read "starting at \$500." The letter was approved with the changes made.
9. Rick and Joel will meet with Jen Knott to provide the TED committee's feedback on the finished product of the summer writing project. The contents of the letter mentioned above will be presented. Once that meeting has taken place, the letter will be mailed to all summer participants.
10. The committee discussed a letter and packet that will be sent to all member schools in regards to the LGBT threat. The packet contained various articles concerning this threat and what measure Christian institutions can take to guard against it. Although the committee doesn't agree with every statement made in the packet, we believe the overall advice and information is worthy. Rick will mail these packets to the member schools and follow that up with an email containing the digital copy of the packet. Mike will post the packet on the website.
11. One of the committee members informed the rest of the committee that he had a conflict with the Spring delegate meeting date of April 21, 2016. Rick will look at the PR seminary calendar to see if April 28, 2016 is open. The committee will approve any delegate meeting change via email in the next week.
12. The next meeting is scheduled for March 5 @ 8am. Another meeting is also scheduled tentatively for Saturday, March 26.
13. Motion to adjourn CARRIES.
14. Jon Hop closed with prayer.