

Minutes of TED Committee Meeting
Adams Christian School
August 14, 2017

1. The meeting began at 7:30 pm. Members present: Joel Langerak (president), Nate VanOverloop (treasurer), Bob Cammenga, Pete Adams, Mike VanderVeen (via conference call), and Rick Mingerink.
2. Joel Langerak reads from Psalm 19 and opens with prayer.
3. The minutes of the June 10, 2017 meeting were read. A motion was made to approve minutes as read. Motion CARRIES.
4. The executive director's report was received for information.
 - a. Rick will send out digital copies of a previous TED committee's draft titled "Project Proposal and Guidelines." The current TED committee will review to determine if this document should be adopted.
5. The treasurer's report was received for information. The ending balance as of August 10, 2017 is \$22,569.87.
6. The website director's verbal report was received for information.
 - a. The website was down for a few days. The director contacted Spectrum and they fixed the issue.
 - b. The director spoke with the TTC director about using the Federation's website for the TTC's work.
7. Joel gave an update on the TTC meeting of June 17, 2017. The report from the managing director was reviewed. The TTC is in the beginning stages of their work and much was discussed at their initial meeting. They are currently working on developing a mission statement along with tangible goals for the committee. They will submit their work to the TED soon. The TED committee was very encouraged by the enthusiasm and work of the TTC thus far.
8. The committee reviewed the changes on the revised Federation Handbook. The committee instructed Rick to create a draft of this revised Handbook which identifies and highlights all the changes made so that it can be brought to the Fall Delegate meeting for approval.
9. The committee discussed the surveys from the participants of the History and Principles course. The following actions were taken:
 - a. A subcommittee of Rick, Pete and Mike will take the comments given at the meeting and formulate a written report to be shared with Prof. Dykstra. This report will be presented to the TED committee for approval.
 - b. Although Prof. Dykstra has copies of the survey results, Rick will inform Prof. Dykstra that we intend to give him official feedback from the TED committee.
10. The committee discussed the writing standards surveys from the member schools. Only four member schools completed the survey. The TED committee was discouraged by the lack of returned surveys. The schools that did complete the surveys were mixed in their evaluation of the Writing Standards. The TED committee had a discussion on whether this is the type of project (i.e., curriculum) our member schools want us to work

on. The survey also asked our member schools to give us ideas on what projects we could work on. None of the schools provided any ideas.

11. The committee set the Fall delegate meeting for Thursday, November 2.
12. The next TED committee meeting is scheduled for Saturday, September 23.
13. Motion to adjourn. Motion carries.
14. Mike VanderVeen closes in prayer.