

Minutes of TED Committee Meeting
Adams Christian School
September 23, 2017

1. The meeting began at 8:00 a. Members present: Joel Langerak (president), Nate VanOverloop (treasurer), Bob Cammenga, Phil VanBaren (via internet), Pete Adams, and Rick Mingerink. Mike VanderVeen was absent with notice.
2. Joel Langerak reads from I Corinthians 2 and opens with prayer.
3. The minutes of the August 14, 2017 meeting were read.

A motion was made to approve minutes as read. Motion CARRIES.
4. The executive director's report was received for information.
5. The treasurer's report was received for information. The ending balance as of September 18, 2017 is \$21,420.06.
6. The treasurer's yearly report for the delegate meeting was reviewed. The committee modified the report by eliminating old projects that are no longer being funded. The revised report will be presented at the delegate meeting.
7. The website director's written report was received for information.
 - a. Rick will ask Mike to investigate the blog to see if individuals can get the blog posts sent to their email instead of having to check the blog site every time.
8. The committee received the TTC meeting minutes of August 8, 2017 for information. The committee discussed the work of the TTC and is encouraged by their progress.
 - a. The President directs Rick to communicate with the TTC the following message:
 - 1.) encouragement for their work and 2.) remind the TTC director that the TED committee is expecting a proposal on the teacher training program by April 2018. If the April 2018 deadline is not feasible, the TTC should suggest a revised date to the TED committee. Note: the TTC committee organized later than the TED committee had initially anticipated.
9. The committee reviewed the TED Committee Project Proposal Guidelines and Procedure

A motion is made to add just the *Guidelines* section (numbers 1-7) to an appendix to the handbook with an additional reference to a separate document that outlines the *Procedures* for project implementation. Motion CARRIES.
10. The committee reviewed the final draft of the handbook.

A motion was made to approve the revised handbook and bring it to the delegate board in November for final approval. Motion CARRIES.
11. Rick reported that the sub-committee of Rick, Mike and Pete are in the process of formulating a report to Prof. Dykstra on the feedback of surveys. The sub-committee will send a draft to the TED committee in a few weeks for approval. Once approved, the TED committee will set up a meeting with Prof. Dykstra to review the surveys.
12. The TED Committee's *Report and Recommendations* to the Delegate meeting was reviewed.
 - a. Section 4, D was discussed at length. This section addressed the March 2017 Standard Bearer article in which the SB editor promoted a different proposal on teacher training than what was being promoted by the TED committee.

A motion was made to revise section 4, D to read the following: With the TED committee's direction, *the TTC is investigating the best methods for teacher training. The concept of a brick and mortar institution in the West Michigan (as proposed in the March 15, 2017 SB) does not (at this time) align with the concept plan developed by the TED committee and as presented to the delegate board at the Fall 2015 meeting.* Motion CARRIES.

- b. The committee directed Rick to add more information in regard to website features and the Website Directors work in maintaining it.

A motion is made to approve TED Committee's *Report and Recommendation*. Motion CARRIES.

13. Rick presented a draft of the 2017-2018 Federation budget. After discussion, the misc. expense line item was lowered to \$600.

A motion was made to approve the presented budget with the above change. Motion CARRIES.

14. Rick brought a request from the PRTI board treasurer for reimbursement of \$200 for teacher travel subsidy for the annual Teachers Convention. Rick informed the committee that the Federation has paid for half of the travel subsidies for many years (decades even). Rick also informed the committee that he and the PRTI treasurer were investigating the history behind this practice.

A motion is made to direct the treasurer to pay the PRTI \$200 for travel subsidies. Motion CARRIES.

15. Motion to adjourn. Motion CARRIES.

16. Pete Adams closes in prayer.