

Minutes of TED Committee Meeting  
Adams Christian School  
February 26, 2020

1. The meeting began at 4:00p. Members present: Brad Dykstra (President), Ken Engelsma, Joel Bodbyl, Randy Kuiper, Michael Vermeer & Mike VanderVeen (via Google Hangout), and Rick Mingerink.
2. Brad Dykstra reads from John 14:1-7 and opens with prayer.
3. A motion was made and supported to approve the minutes of the January 16, 2020 as received. Motion CARRIES.
4. The executive director's report was received for information.
  - a. Rick reported on the progress of obtaining not for profit status. Nathan Vis has done an excellent job of keeping up on this. All items are proceeding as normal. Once we receive IRS approval, we will work on Michigan charitable organization recognition.
  - b. Rick has been contacted by Gracia Schipper on the Executive Director position. At this point, she is still considering it. Ken Engelsma reported he had contact with Joel Langerak about the position. He, too, is considering it. We will interview possible candidates at our next meeting. Rick will provide a list of questions to ask during the interview.
  - c. Newsletter sub-committee reported on their interaction with the *Perspectives* staff. They were favorable to the idea of the Federation using one issue a year for Federation communication if the Federation helps subsidize the cost of mailing that issue to every family in the PR denomination. If all approvals are granted in a timely manner, it is possible for the first issue to be the Winter 2021 issue. The sub-committee will meet again to recommend next steps for the TED committee.
5. The treasurer reported that he and Rick Noorman are working on getting a separate bank account set up for the TTC. Due to the limited account activity, no financial report was given.
6. Mike VV provided a verbal report on the website.
  - a. Mike continues to communicate with prospective website designers about the possibilities of a new website.
  - b. Mike was given scanned copies of older *Perspectives*. He is converting them to a searchable format and then uploading them to our website.
7. The committee discussed the current Federation structure to determine if it is conducive to effective and efficient governance especially as the work of the Federation grows. Rick presented a paper highlighting some of the challenges to efficiency our current structure promotes along with some ideas for improvement. It was noted that in 2014 Mike VanderVeen presented to the TED committee very similar thoughts. His presentation and letter was distributed to the committee. We will continue to talk about this topic in future meetings.
8. Rick Noorman entered our meeting at 4:45p. He gave a verbal report on the work of the TTC:

- a. Tier 2 Mentoring is going well. Got feedback from mentors. They gave some good ideas for improvement. Hope to set another date for training session. We have 7 active mentors and about 6 more that have been trained.
  - b. Tier 3 Mentoring is currently being worked on. Two teachers are currently piloting the program.  
**NOTE: We should plan on presenting Tier 3 to our delegate board at the Fall meeting. It would be best to hold this meeting in early Fall rather than later Fall.**
  - c. History and Principles class is being recorded and Rick is taking notes during the class on how this course could be utilized in an online format.
  - d. Reported on the progress of a new course being developed "Doctrines applied to Reformed Education." It is in the early stages of development, but a shell has been created.
9. The committee asked for Rick Noorman's feedback on using the Perspectives for communicating the TTC's work. Rick was favorable to this concept.
  10. Rick brought up a concern that was voiced to him by two of our member schools concerning another school that wasn't following hiring policies or wasn't understanding the policies correctly. The TED committee tasked Rick with communicating with that school to determine the situation and make sure the policy was understood correctly. Rick will also send an email out to all the member schools reminding them of our policies. It was noted that this reminder should be sent out each year in December.
  11. The next meeting is scheduled for Tuesday, March 31, 2020 at 4p.
  12. Motion to adjourn. Motion CARRIES.
  13. Joel Bodbyl closes in prayer.