

Minutes of TED Committee Meeting  
Adams Christian School  
May 5, 2020

1. The meeting began at 3:00p. Members present: Brad Dykstra (President), Ken Engelsma, Joel Bodbyl, Randy Kuiper, Michael Vermeer & Mike VanderVeen (via Zoom), and Rick Mingerink.
2. Brad Dykstra reads from Psalm 98 and 99 and opens with prayer.
3. A motion was made and supported to approve the minutes of the February 26, 2020 as received. Motion CARRIES.
4. The executive director's report was received for information.
  - a. Rick Mingerink and Nate Vis have given the IRS additional material that they requested on the nature of the Federation's work. We are currently waiting on their approval of our application.
  - b. History and Principles course is finishing up and Prof. Dykstra will need to receive payment for his labors. Prof. has continued course instruction through Zoom during the COVID-19 shut down.
  - c. Rick reported on his conversation with a member school concerning the interpretation of our contract policy concerning "verbal intent to hire". The member school has been made aware of the correct interpretation and are encouraged to send us a letter if any further clarification is needed or desired.
5. The treasurer reported that all member dues for this current year have been received and deposited in our bank. For this reporting period, our balanced began at \$8,699.92 and ended at \$42,754.49.
6. It was reported that the mentors received payment of \$30/hour instead of the budgeted and approved amount of \$25/hour. Joel Bodbyl will look into this situation.
7. Kyle Bruinooge entered the meeting. The committee approached him a few months ago with the possibility of taking over the Executive Director position from Rick Mingerink who will be retiring from this position Fall 2020. The committee asked a number of questions and a good discussion with Kyle took place.
8. Kyle Bruinooge left the meeting.
9. A motion was made and supported to recommend to our Delegate Board in the fall to hire Kyle Bruinooge as our next Executive Director. Grounds: 1.) Kyle is passionate about the work and role of the Federation and wants to continue the good work of this organization. 2.) Kyle is currently involved with the Teacher Training Committee and has worked on Federation projects in the past. 3.) Kyle possess good organization skills and is a self-motivated individual. 4.) Kyle values the work of all our member schools, both locally and abroad. Motion CARRIES.
10. Mike VV provided a verbal report on the website.
11. Mike Vermeer will work with Mike VanderVeen as a sub-committee to come to a future TED meeting with direction on the possibility of developing a new website. In particular, the sub-committee is asked to articulate why a new website is appropriate and beneficial, recommend a website developer, and investigate the costs associated with a new website.

12. The Newsletter subcommittee reported on their work. They are still getting information from the *Perspectives* editor and hope to come to the next TED meeting with a recommendation to bring to our fall delegate meeting.
13. The next meeting is scheduled for Monday, June 8, 2020 at 4p.
14. Motion to adjourn. Motion CARRIES.
15. Ken Engelsma closes in prayer.